**Monday, November 18, 2024**

**Board Minutes**

***6:00 p.m.***

**Meeting Location: 6201 Noble Avenue North, Brooklyn Center, MN 55429**

**Mission**

*Through a global-minded education, we empower and prepare all students with the empathy, knowledge, and skills to take risks and pursue goals that contribute meaningfully to their community.*

**1.0 CALL TO ORDER -**

| **Name** | **November** |
| --- | --- |
| James Cosgrove |  |
| Malaney Peterson |  |
| Jeremy Gharineh |  |
| Paige Lund |  |
| Badrudin Aden |  |

**Guests and Community Members Present:**

| **Name** | **Position/Role** |
| --- | --- |
|  |  |

**2.0 CONFLICT OF INTEREST DECLARATIONS**

**3.0 APPROVAL OF AGENDA**

Motion by: James Cosgrove Seconded by: Jeremy Gharineh

James Cosgrove Yea: x Nay

Jeremy Gharineh Yea: x Nay

Paige Lund Yea: x Nay

Malaney Peterson Yea: x Nay

Badrudin Aden Yea: x Nay

**4.0 COMMENTS FROM CITIZENS PRESENT: N/A**

**5.0 APPROVAL OF THE CONSENT AGENDA**

The consent agenda consists of routine matters of business taken as one motion. Board members may request to remove from the consent agenda any items they believe warrants board discussion or a separate vote. These consent items include:

* Personnel Report - [November Personnel](https://docs.google.com/document/d/1LxqISqlY-R8Otdp8KlXDN16DAZmftegPE22iFoiGbIU/edit?usp=drive_link)
* October Meeting Minutes- [October Minutes](https://docs.google.com/document/d/1UFnavhDqL_aMcZj3vr5dhX1OV-KfAryaSbD_jCalkOw/edit?usp=drive_link)
* Annual Report/ WBWF- [23-24 Annual Report/ WBWF](https://docs.google.com/document/d/1cEaemvRqaqeoVUWdrJoFHE3NmibJo_de5ZJexSeXcsA/edit?usp=sharing)

Motion by: Badrudin Aden Seconded by : James Cosgrove

James Cosgrove Yea: x Nay

Jeremy Gharineh Yea: x Nay

Paige Lund Yea: x Nay

Malaney Peterson Yea: x Nay

Badrudin Aden Yea: x Nay

**6.0 MONTHLY FINANCIALS AND BUDGET**

6.01 October Financials

* October Financials- [October Financials](https://drive.google.com/file/d/1inDo270phb78pQkeOmp5JBxeHDf6tMET/view?usp=drive_link)
	+ Based off of enrollment of 254 and we are currently at 214.
	+ Working on getting utilities on auto pay for most bills besides comcast.
	+ How are we doing in comparison of last year with food service? This year Jason is matching orders with enrollment for lunch and a little lower for breakfast, which has saved us some money.
* October Details- [October Financial Details](https://drive.google.com/file/d/1lM5LhprOyF8H_X_UTtkwg8bD0phEfH97/view?usp=drive_link)

Motion by: Paige Lund Seconded by: James Cosgrove

James Cosgrove Yea: x Nay

Jeremy Gharineh Yea: x Nay

Paige Lund Yea: x Nay

Malaney Peterson Yea: x Nay

Badrudin Aden Yea: x Nay

6.02 FY25 Fall Budget Revision

FY25 Revised Budget- [Revised FY25 Budget](https://drive.google.com/file/d/19z_cH4SffJdZWCcK5EjCaUn51tPYs_5Q/view?usp=drive_link)

* Revised budget based on the current ADM, 214.
* Changing Jennifer to 15% assistant principal so 85% is still from special education reimbursement.
* Lowers fund balance.
* Not rehiring middle school math teacher or art teacher.
* This is all without cuts from our current staffing.
* No detrimental changes to staff or school structures.
* May have to dig into fund balance at the end of the year.
* Still in search of employee retention credit…
* Based on these projections, we are going to run out of cash in the spring. It will make it hard to pay bills.
* We missed covenants last year and based on these projections, we will probably miss it again this year. So we will have to have a conversation with the investor.
* One AM bus could be a van, so looking at transportation changes.
* We will add a special meeting to review the revised budget and approve it.
* Special meeting December 2nd, 2024 at 6PM.

Motion by: Malaney Peterson Seconded by: James Cosgrove

James Cosgrove Yea: x Nay

Jeremy Gharineh Yea: x Nay

Paige Lund Yea: x Nay

Malaney Peterson Yea: x Nay

Badrudin Aden Yea: x Nay

**7.0 PRESENTATIONS AND DISCUSSION ITEMS**

 7.01 Enrollment Update: 214 K-7, 15 Daycare

-Meeting with Ann. State is changing the way they payout. They are now paying a lump sum. We need to wait until the system is set up, so unsure of when the arrival date will be, but it is money we will be getting. Waitlist for daycare is almost entirely approved for funding. We do have two other staff members who are licensed and approved to teach in daycare, so adding more students would be easier as we now have subs. Adjusted ADM is 224.

7.02 Middle School Update- 61 students

-First report cards with letter grades went very well.

 7.03 Annual Report/ World’s Best Workforce for 2023-2024

 [TLSA 23-24 Annual Report](https://docs.google.com/document/d/1cEaemvRqaqeoVUWdrJoFHE3NmibJo_de5ZJexSeXcsA/edit?usp=sharing)

7.04 Policy Review 1st Reading

* + [703 Fund Balance Policy](https://docs.google.com/document/d/11FJcp1J7zjJBuZFnUCmdXCIwG_tlMEjy/edit?usp=drive_link&ouid=112506168196582468681&rtpof=true&sd=true)

**8.0 ACTION ITEMS**

8.01 Policy Review: Final Reading

 [417 Chemical Use and Abuse](https://docs.google.com/document/d/18GjQrEU5Kb9U5uIuLfDr6W6rZ2EwgmrI/edit?usp=drive_link&ouid=112506168196582468681&rtpof=true&sd=true)

[418 Drug Free Workplace](https://docs.google.com/document/d/1sVgtvCUSOq75GwVMIyGcIkHoNPQMGMUp/edit?usp=sharing&ouid=112506168196582468681&rtpof=true&sd=true)

-Policy team needs to meet to review these at the next board meeting.

Motion by: Seconded by:

James Cosgrove Yea: Nay

Jeremy Gharineh Yea: Nay

Paige Lund Yea: Nay

Malaney Peterson Yea: Nay

Badrudin Aden Yea: Nay

**9.0 DECEMBER AGENDA ITEMS:**

* \*SPECIAL MEETING MONDAY DECEMBER 2ND, 2024 @ 6PM\*
* Next board meeting: December 16, 2024
* Action Items: Policy No. 703 Fund Balance, 417 Chemical Use and Abuse, 418 Drug Free Workplace
* Policy Review Readings: [Policy Review Calendar](https://docs.google.com/document/d/1KfNHvDex-OjNobyBqENR7lV3nabv3oU_n7hgcTKzZ60/edit?usp=sharing)
* Student Learning Data Presentation and Update
* FY24 Audit Due December 31
* Teacher Licensure Report
* June Financials

**10.0 ADJOURNMENT**

Motion by: Paige Lund Seconded by : Badrudin Aden

James Cosgrove Yea: x Nay

Jeremy Gharineh Yea: x Nay

Paige Lund Yea: x Nay

Malaney Peterson Yea: x Nay

Badrudin Aden Yea: x Nay