**September 30, 2024**

**Board Agenda**

***6:00 p.m.***

**Meeting Location: 6201 Noble Avenue North, Brooklyn Center, MN 55429**

**Mission**

*Through a global-minded education, we empower and prepare all students with the empathy, knowledge, and skills to take risks and pursue goals that contribute meaningfully to their community.*

**1.0 CALL TO ORDER -**

| **Name** | **September** |
| --- | --- |
| James Cosgrove | x |
| Malaney Peterson | x |
| Jeremy Gharineh | x |
| Paige Lund | x |
|  |  |

**Guests and Community Members Present:**

| **Name** | **Position/Role** |
| --- | --- |
| Badrudin Aden | Potential/newest board member! |

**2.0 CONFLICT OF INTEREST DECLARATIONS**

**3.0 APPROVAL OF AGENDA**

Motion by: Malaney Peterson Seconded by: Jeremy Gharineh

James Cosgrove Yea: x Nay

Jeremy Gharineh Yea: x Nay

Paige Lund Yea: x Nay

Malaney Peterson Yea: x Nay

**4.0 BOARD OF DIRECTORS VACANCIES:**

* Interested Candidate- Badrudin Aden, Community Member
* Filling Remaining Vacancies

Badrudin Aden is a former student of Mr. Jason’s at his past charter school. Mr. Aden was involved in school organizations, leader in basketball and owns two companies, a group home and a trucking company. Extensive background in charter schools and transportation, and enjoys volunteering and working with MN charter schools. Interested in a long-term position. A potential long-term friend of Jason’s would join, pending approval from his executive Target job. Still searching for a parent board member.

**5.0 COMMENTS FROM CITIZENS PRESENT:**

**6.0 APPROVAL OF THE CONSENT AGENDA**

The consent agenda consists of routine matters of business taken as one motion. Board members may request to remove from the consent agenda any items they believe warrants board discussion or a separate vote. These consent items include:

6.01

* Personnel Report - [September Personnel Report](https://docs.google.com/document/d/1sQ2XEHjMXQlOD8Kc0hk0GMFFo7HNJshpKQvKBFBQxU0/edit?usp=sharing)

Abdusalem Hassen hired as Special Education Paraprofessional effective August 27, 2024

Osman Seid Cultural Liaison prorated effective September 16, 2024. Only through January, roles and responsibilities have changed. If necessary changes are not made, position is at will. Minimum enrollment of ten, in hopes of twenty.

* August Meeting Minutes- [August Minutes](https://docs.google.com/document/d/1GvhyGSlZmPFdUYDa4UA9FP3FoNKt199_kkBnk3FRJOc/edit?usp=sharing)
* MNHS Records Approval- [MNHS Approval](https://drive.google.com/file/d/188rHAlY0_0mSQIxf9-nEEYaqYLKWkg1K/view?usp=sharing)

VOA site visit looks at records and how long they are kept at a school. Needs approval from the Historical Society, it is in motion.

Motion by: Paige Lung Seconded by : James Cosgrove

James Cosgrove Yea: x Nay

Jeremy Gharineh Yea: x Nay

Paige Lund Yea: x Nay

Malaney Peterson Yea: x Nay

**7.0 Monthly Financials**

7.01 August Financials

* August Financials [August Financials](https://drive.google.com/file/d/1wWUFjnTnsBwa0mmcvd5-_2O9vGzKwEXC/view?usp=drive_link)
* August Details [August Details](https://drive.google.com/file/d/1w3LtYqOASx1E1AJlf1KwdBQADumGGskB/view?usp=drive_link)

Employee retention funds are still out there. Call with the investor on October 9th. Teachers have materials but we acquired some larger bills at the beginning of the year. Now we are back to managing our norm. The authorizer fee from last year is taken care of. Last year we had a shortfall due to the employee retention credit not coming through. This year we have not hit our enrollment goal so it is going to cause some issues with cash flow, looking at borrowing, and making minimal cuts/changes, especially in the second half of the year. Software expenses are for new curriculum and licenses purchased.

Motion by: James Cosgrove Seconded by : Paige Lund

James Cosgrove Yea: x Nay

Jeremy Gharineh Yea: x Nay

Paige Lund Yea: x Nay

Malaney Peterson Yea: x Nay

**8.0 Presentations and Discussion Items**

 8.01 Enrollment Update: 238 K-7, 11 Daycare

This number excludes students who have not attended for 15 consecutive days and have not received records requests. Some students are still in our powerschool who have communicated with at least one TLSA staff member to express they want to come back, but are having trouble traveling back at the moment. Large waitlist of 30+ for daycare. Payment is organized this year and Ann is communicating well with families to ensure they are taking the necessary steps to be enrolled. May be discussions on opening the second daycare room. At 16 kids in daycare, it would be able to fund an additional employee. Looking into pulling from the waitlist and possibly fingerprinting and licensing Ms. Amal in order to have help in case of call ins in daycare. Many students from daycare last year are now enrolled as Kindergarten and it helped create two kindergarten classrooms this year. Would like to see an increase in first grade.

8.02 VOA Fall Site Visit and Update

8.03 Policy Review: 1st Reading

 [Religious Accommodation Policy 609](https://drive.google.com/file/d/1uWVsNA0gPEQNPLwIAh89kuE9brvwDxI8/view?usp=sharing)

 [Religious Accommodation 491](https://drive.google.com/file/d/1PBbLP-iKdRyVK6o2IFKDWIH9_uUuGL9j/view?usp=drive_link)

8.04 Middle School Update-

Over 60 kids in middle school. Not being able to find a math teacher was difficult. Temporarily had some teachers giving up prep time and other responsibilities to help teach math. Now, we have a new schedule, teachers have their prep back, 7th grade has a homeroom teacher now, and everyone is receiving math instruction from a licensed teacher. This schedule worked by combining 5th grade. If changes need to happen in the future, we have a schedule that will work to accommodate that.

**9.0 Action Items**

9.01 Policy Review: Final Reading After Changes

 790 Check Signer Policy- [790](https://docs.google.com/document/d/1OXnEFelmZ9XhN9zTAw38XuXS-O8HRzQj2eO_5ed4-pE/edit?usp=sharing)

Motion by: Paige Lund Seconded by: James Cosgrove

James Cosgrove Yea: x Nay

Jeremy Gharineh Yea: x Nay

Paige Lund Yea: x Nay

Malaney Peterson Yea: x Nay

 791 Credit Card Policy- [791](https://docs.google.com/document/d/1yGHLkZmlnYlhync_K85oj5OeDwkS1C7A/edit?usp=sharing&ouid=112506168196582468681&rtpof=true&sd=true)

We may need to pursue getting a school credit card for purchases that are larger such as van repairs, due to the company no longer taking checks.

Review next month.

**10.0 October Agenda Items:**

* Next board meeting: October 28, 2024
* Action Items: Policy No. 609, 491
* Policy Review Readings:
	+ 791 Credit Card Policy
	+ 417 Chemical Use and Abuse
	+ 418 Drug Free Workplace and School
* Annual Report Due November 1st

Approval of Badrudin. Aden to the Board:

Motion by: Paige Lund Seconded by: James Cosgrove

James Cosgrove Yea: x Nay

Jeremy Gharineh Yea: x Nay

Paige Lund Yea: x Nay

Malaney Peterson Yea: x Nay

**11.0 ADJOURNMENT**

Motion by: Paige Lund Seconded by : Jeremy Gharineh

James Cosgrove Yea: x Nay

Jeremy Gharineh Yea: x Nay

Paige Lund Yea: x Nay

Malaney Peterson Yea: x Nay