BOARD MEETING MINUTES-

­­­­­­­Monday 6:00 PM

Location of Meeting: Tesfa International School

Call to order: The Board Chair, Patrick Exner, called to order the meeting at

 6:12 PM on August 13, 2018 .

Board Members/Director Present or Absent:

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| Name | Present/Absent |
|  |  |
| Patrick Exner (Board Chair/Community Member) | Present |
| Hussein Ahmed (Parent Member) | Present |
| Amir Orandi (Parent Member) | Present |
| John Groenke (Community Member) | Present |
| Antoninette Monster (Community Member) | Present |
| Maren Rodriguez (Teacher Member) | Present |
| Abby Hendricks (Teacher Member) | Present |
| Jonas Beugen (Director/Ex-officio) | Present |
| Mohamed Selim (Assistant Director/Ex-Officio) | Present |
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Guests and Community Members Present:

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| Name | Position/Role |
| Joe Aliperto | Business Office  |
| James Cosgrove | Paraprofessional  |
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**Tesfa International School**

**Mission:** Tesfa International School is committed to providing an equitable and empowering education for all.  Our scholars will engage in a transdisciplinary curriculum supported by conceptual and inquiry based learning. Side-by-side with dedicated educators, scholars will develop the knowledge, skills, and characteristics necessary for active citizenship throughout the world*.*

**Vision:** Our students will be prepared for a successful transition to the most rigorous and challenging middle school programs. Through their experience at Tesfa, students will be held to the highest of standards both academically and socially, to prepare the students for college and careers, as well as with the leadership skills required of active and productive citizens in the 21st century. Through access and equity, students will follow a pathway to success for them and their communities.

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| Subject | **Swearing in of new board members** |
| Discussion | The following board members are officially sworn in: Amir Orandi (parent), John Groenke (community), Antoinette Monster (community), Maren Rodriguez (teacher), Hussein Ahmed (parent), and Abby Hendricks (teacher). |

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| Subject | **Nomination of board chair** |
| Motion | Patrick Exner nominated to be board chair. |
| Made by | Amir Orandi | Seconded | Abby Hendricks |
| Discussion | None |
| Vote |  | Yea | 7 | Nay | 0 | Abstain | 0 |

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| Subject | **Nominations of varies board roles** |
| Motion | Motion to approve Abby Hendricks as vice-chair, Antoinette Monster as treasurer, and Amir Orandi as board secretary. |
| Made by | John Groenke | Seconded | Hussein Ahmed |
| Discussion | Patrick Exner explained the varies roles needed to be filled by school board members (board secretary, treasurer, and vice-chair). |
| Vote |  | Yea | 7 | Nay | 0 | Abstain | 0 |

AGENDA and MINUTES

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| Subject | **Approval of Agendas**  |
| Motion | Motion to approve the agenda. |
| Made by | Patrick Exner | Seconded | Antoinette Monster |
| Discussion | None  |
| Vote |  | Yea | 7 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| Subject | **Accept the June 4, 2018 Minutes**  |
| Motion | Move to accept minutes from June 4, 2018. |
| Made by | Patrick Exner | Seconded | Amir Orandi |
| Discussion | None |
| Vote |  | Yea | 7 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| Subject | **Declaration of Conflicts** |
| Discussion | Jonas Beugen shared the requirement by VOA to include a “Declaration of Conflicts” at the beginning of board meeting. |

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| Subject | **Appointment of the Identified Official with Authority (IoWA)** |
| Motion | Motion to approve Jonas Beugen as the Identified Official with Authority (IoWA). |
| Made by | Patrick Exner | Seconded | Hussein Ahmed |
| Discussion | The Minnesota Department of Education (MDE) requires that school districts, charter schools or other organizations annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user’s access to MDE secure systems for their local education agency (LEA) or organization. The school board authorizes Jonas Beugen to act as the Identified Official with Authority for Tesfa International School. |
| Vote |  | Yea | 7 | Nay | 0 | Abstain | 0 |

FINANCIAL REPORT

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| Subject | **Financial Report** |
| Motion | Motion to accept financial report. |
| Made by | Antoinette Monster | Seconded | Amir Orandi |
| Discussion |      |
| Vote |  | Yea | 7 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| Subject | **Enrollment Update**  |
| Motion | Motion to accept enrollment update. |
| Made by | Abby Hendricks  | Seconded | Hussein Ahmed |
| Discussion |  |
| Vote |  | Yea | 7 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| Subject | **Personnel Recommendations** |
| Motion | Motion to accept personnel recommendations. |
| Made by | Antoinette Monster | Seconded | John Groenke |
| Discussion |   |
| Vote |  | Yea | 7 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

DIRECTOR UPDATE

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| Subject | **Director Update – Jonas Beugen and Mohamed Selim**  |
| Discussion | None  |

NEW BUSINESS

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| Subject | **2019 Lease** |
| Discussion | * Review budget with Joe
* Explore moving with families
* Jonas Beugen and Joe will meet with landlord to negotiate lease at new site
* Consider approximate budget of moving to new site
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| Subject | **School Board Meeting Calendar** |
| Motion | Motion to approve a board meeting calendar for the fourth Monday of each month at 6:00 beginning of September.  |
| Made by | Amir Orandi | Seconded | Abby Hendricks |
| Discussion |  |
| Vote |  | Yea | 7 | Nay | 0 | Abstain | 0 |
| Decision |  |

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| Subject | **2018-2019 School Calendar Revision**  |
| Motion | Motion to approve September 14, 2018 as staff development day.  |
| Made by | Antoinette Monster | Seconded | Amir Orandi |
| Discussion | The staff development day for training on the math curriculum (Investigations). |
| Vote |  | Yea | 7 | Nay | 0 | Abstain | 0 |
| Decision |  |

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| Subject | **Academic Goals**  |
| Motion | Motion to accept academic goals as presented.  |
| Made by | John Groenke | Seconded | Amir Orandi |
| Discussion |   |
| Vote |  | Yea | 7 | Nay | 0 | Abstain | 0 |
| Decision |  |

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| Subject | **Employee Handbook** |
| Motion | Motion to accept employee handbook.  |
| Made by | Antoinette Monster | Seconded | Abby Hendricks |
| Discussion |  |
| Vote |  | Yea | 7 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously. |

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| Subject | **Family Handbook** |
| Motion | Motion to approve family handbook.  |
| Made by | John Groenke | Seconded | Hussein Ahmed |
| Discussion |  |
| Vote |  | Yea | 7 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously. |

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| Subject |  |
| Discussion |  |

AUTHORIZER INPUT

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| Subject | **None** |
| Discussion |  |

POLICY UPDATES

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| Subject | **Revision of Early Entrance (590)** |
| Motion | Motion to approve revision with changes. |
| Made by | Abby Hendricks  | Seconded | Amir Orandi  |
| Discussion | A.1. change date to September 15thChange B.1 to “The parent agrees it’s in best interest.” |
| Vote |  | Yea | 7 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously. |

PUBLIC COMMENTS

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| Subject | James Cosgrove |
| Discussion | James Cosgrove complimented the board on a productive and positive meeting. |

ADJOURNMENT

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| Motion | Motion to adjourn the school board meeting at: 8:09 |
| Made by | Antoinette Monster | Seconded | John Groenke |
| Discussion |  |
| Vote |  | Yea | 7 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

NOTES:

Maren left meeting at 6:58 returned at 7:00

Joe left meeting at 7:08.