BOARD MEETING MINUTES- DRAFT

­­­­­­­Monday 6:00 PM

Location of Meeting: Tesfa International School

Call to order: The Board Chair, Tanya Heifort, called to order the meeting at

 6:09 PM on August 14, 2017 .

Board Members/Director Present or Absent:

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| --- | --- |
| Name | Present/Absent |
|  |  |
| Tanya Heifort (Board Chair/Community Member) | Present |
| Midi Hansen (Board Secretary/Community Member) | Present |
| Dillon Donnelly (Board Treasurer/Community Member) | Present |
| Patrick Exner (Community Member) | Present |
| Helen Fisk (Community Member) | Absent |
| Mike McFadden (Community Member) | Absent |
| Jonas Beugen (Director/Ex-officio) | Present |
| Mohamed Selim (Assistant Director/Ex-Officio) |  Present |
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Guests and Community Members Present:

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| --- | --- |
| Name | Position/Role |
| Rochel Manders | VOA Authorizer Representative  |
| Ash | Parent |
|  |  |

**Tesfa International School**

**Mission:** Tesfa International School is committed to providing an equitable and empowering education for all.  Our scholars will engage in a transdisciplinary curriculum supported by conceptual and inquiry based learning. Side-by-side with dedicated educators, scholars will develop the knowledge, skills, and characteristics necessary for active citizenship throughout the world*.*

**Vision:** Our students will be prepared for a successful transition to the most rigorous and challenging middle school programs. Through their experience at Tesfa, students will be held to the highest of standards both academically and socially, to prepare the students for college and careers, as well as with the leadership skills required of active and productive citizens in the 21st century. Through access and equity, students will follow a pathway to success for them and their communities.

AGENDA and MINUTES

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| --- | --- |
| Subject | **Approval of Agendas**  |
| Motion | Motion to amend the agenda.  |
| Made by | Patrick Exner | Seconded | Dillon Donnelly |
| Discussion | None  |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| --- | --- |
| Subject | **Accept the Minutes**  |
| Motion | Motion to accept the minutes as presented from June 19, 2017.  |
| Made by | Dillon Donnelly | Seconded | Midi Hansen |
| Discussion | None |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| Subject | Board Positions |
| Motion | Motion to acknowledge the Board Roles for 2017-18 year; Tanya for Chair, Patrick for Treasurer and Midi for Secretary. |
| Made by | Dillon Donnelly | Seconded | Midi Hansen |
| Discussion | None  |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

DIRECTOR UPDATE

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| Subject | **Director Update – Jonas Beugen**  |
| Discussion | Jonas discussed the benefits of multi-age classes and provided the board with research to support its effectiveness. He also gave an enrollment and lease cost update.  |

FINANCIAL REPORT

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| --- | --- |
| Subject | **2017-18 Budget Projection** |
| Motion | Motion to revise the budget to reflect 180 ADM for the September Board Meeting. |
| Made by | Patrick Exner | Seconded | Dillon Donnelly |
| Discussion | None |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

NEW BUSINESS

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| --- | --- |
| Subject | **Personnel Recommendations** |
| Motion | Motion made to approve personnel recommendations as presented in the board packet. |
| Made by | Dillon Donnelly | Seconded | Patrick Exner |
| Discussion | None  |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| --- | --- |
| Subject | **Fresh Fruit & Vegetable Program** |
| Motion | Motion made to approve Fresh Fruit & Vegetable Agreement for the 2017-18 school year. |
| Made by | Patrick Exner | Seconded | Dillon Donnelly |
| Discussion | None |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| --- | --- |
| Subject | **Transportation Boundaries** |
| Motion | Motion to approve the transportation boundaries for the 2017-18 school year as presented in packet. |
| Made by | Dillon Donnelly | Seconded | Patrick Exner |
| Discussion | None |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| Subject | **Employee Handbook** |
| Motion | Motion made to approve the Tesfa Employee Handbook for 2017-18 school year. |
| Made by | Patrick Exner | Seconded | Dillon Donnelly |
| Discussion |  |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| Subject | **Family Handbook** |
| Motion | Motion made to approve Family Handbook as presented. It will be revisited at the September meeting. |
| Made by | Patrick Exner | Seconded | Dillon Donnelly |
| Discussion |  |
| Vote |  | Yea | 4 | Nay |  | Abstain |  |
| Decision | Motion passed unanimously. |

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| Subject | Special Thanks |
| Discussion | Tanya, as Board Chair, wanted to acknowledge the work and dedication Lauren Ryan has given to Tesfa as a founding member. She served the Tesfa community in many ways and was one of its guiding visionaries.  |

POLICY UPDATES

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| Subject | **Early Entrance and Grade Acceleration Policy 590** |
| Motion | Motion made to approve the revision of Policy 590 - Early Entrance and Grade Acceleration Policy. |
| Made by | Patrick Exner | Seconded | Midi Hansen |
| Discussion | None |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously. |

AUTHORIZER INPUT

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| --- | --- |
| Subject | **New VOA Financial Oversight Personnel** |
| Discussion | Rochel Manders will be taking over the Financial Oversight for Tefsa. VOA has split the Financial Oversight and Governance into two different positions. She is available to support Tesfa with financial questions. There will be another VOA Representative who will come to observe Tesfa Board Meetings and provide feedback. |

PUBLIC COMMENTS

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| Subject |  |
| Discussion |  |

ADJOURNMENT

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| Motion | Motion to adjourn the school board meeting at 7:47.  |
| Made by | Midi Hansen | Seconded | Dillon Donnelly |
| Discussion |  |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |