

BOARD MEETING MINUTES- DRAFT

Monday 6:00 PM

Location of Meeting: Tesfa International School

Call to order: Tanya Heifort called to order the meeting at
6:07 PM on March 12, 2018

Board Members/Director Present or Absent:

Tanya Heifort (Board Chair/Community Member)	Present
Midi Hansen (Board Secretary/Community Member)	Present
Patrick Exner (Community Member)	Absent
Helen Fisk (Community Member)	Present
Mike McFadden (Community Member)	Present
Jonas Beugen (Director/Ex-officio)	Present
Mohamed Selim (Assistant Director/Ex-Officio)	Present
Amir Orandi (Parent Member)	Present – left at 8:16

Guests and Community Members Present: Liban and Kazi

Tesfa International School

Mission: Tesfa International School is committed to providing an equitable and empowering education for all. Our scholars will engage in a transdisciplinary curriculum supported by conceptual and inquiry based learning. Side-by-side with dedicated educators, scholars will develop the knowledge, skills, and characteristics necessary for active citizenship throughout the world.

Vision: Our students will be prepared for a successful transition to the most rigorous and challenging middle school programs. Through their experience at Tesfa, students will be held to the highest of standards both academically and socially, to prepare the students for college and careers, as well as with the leadership skills required of active and productive citizens in the 21st century. Through access and equity, students will follow a pathway to success for them and their communities.

AGENDA and MINUTES

Subject	Approval of the Agenda						
Motion	Motion to approve the agenda						
Made by	Helen Fisk		Seconded	Mike McFadden			
Discussion							
Vote		Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

Subject	Approval of the Minutes		
Motion	Motion to approve the minutes as presented from February 12, 2018.		
Made by	Mike McFadden	Seconded	Amir Orandi

Discussion	Edit Mike's name correctly. Dylan resigned, not absent.					
Vote		Yea	5	Nay	0	Abstain
Decision	Motion passed unanimously.					

FINANCIAL REPORT

Subject	Enrollment					
Motion						
Made by		Seconded				
Discussion	ADM is 173/167. It was recommended that a procedure be put in place so that MARSS errors can be avoided.					
Vote		Yea		Nay	0	Abstain
Decision						

Subject	February Financials					
Motion	Motion was made to accept the budget as presented.					
Made by	Helen Fisk	Seconded		Mike McFadden		
Discussion	Non-Profit assistance may be needed, depending on cash flow. Jonas will let us know as to whether or not he needs to apply for the loan.					
Vote		Yea	5	Nay	0	Abstain 0
Decision	Motion passed unanimously.					

Subject	Personnel Recommendation					
Motion	Motion to approve the personnel recommendation as presented.					
Made by	Midi Hansen	Seconded		Mike McFadden		
Discussion						
Vote		Yea	5	Nay	0	Abstain 0
Decision	Motion passed unanimously.					

Subject	FY 19 Preliminary Budget Draft					
Motion	Motion made to approve the budget as presented.					
Made by	Mike McFadden	Seconded		Helen Fisk		
Discussion	There was discussion around the projected ADM being set at 210 students next year. The number was based on the incoming kindergartners vs. exiting 6 th graders. The number appears to be a realistic projection. There was an additional change to staffing based on updated revenue assumptions. It was recommended that the actual monies for food service should be put into the budget.					
Vote		Yea	5	Nay	0	Abstain 0
Decision	Motion passed unanimously.					

OLD BUSINESS

Subject	Board Composition & By-Law Teacher Vote Results					
Discussion	Teachers approved the board composition change 14-0.					

Subject	Election					
Discussion	Helen presented a procedure on how to handle the election. Nomination forms would be completed and then given out to the families to complete. Helen would create a letter asking for candidates and providing a nomination form. The completed forms would be compiled, and we would then provide a packet for families to read about the candidates. Families and school employees would					

	then fill out the ballot and return it. Election dates will be on the website and the information will be updated.
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NEW BUSINESS

Subject	January Family Night Report		
Discussion	January family night was a success! About 120 students showed up. Jonas’s hair was dyed pink and green because he lost a chess match. Families really enjoyed the event. Feedback was positive and the event ran smoothly.		

Subject	Snow Day		
Motion	Motion to approve snow day on March 5 th .		
Made by	Mike McFadden	Seconded	Amir Orandi
Discussion			
Vote		Yea 5	Nay 0 Abstain 0
Decision	Motion passed unanimously.		

Subject	FY 19 School Calendar		
Discussion	Professional development is longer in order to accommodate possible PYP training with Global. Additional PD days were added monthly for PYP reflection days. Suggested revisions: review the flow of days in school vs. off school. Jonas will rework the schedule and present it next month.		

Subject	Local Literacy Plan		
Motion	Move to approve the Local Literacy Plan associated with the Federal Striving Readers Grant.		
Made by	Helen Fisk	Seconded	Amir Orandi
Discussion			
Vote		Yea 5	Nay 0 Abstain 0
Decision	Motion passed unanimously.		

Subject	Competitive Grant Application – Striving Readers Comprehensive Literacy Program		
Discussion	This would fund 1 ½ literacy coaches and increase resources for the school. Grant was submitted Wednesday, March 7 th . Tesfa will hear in May whether or not they received the grant.		

POLICY REVIEW

Subject	Review of policy 593.		
Motion	Motion to approve Policy 593, Reading well by 3 rd grade, changing NWEA/MAP to Fastbridge.		
Made by	Helen Fisk	Seconded	Mike McFadden
Discussion	It was recommended that NWEA/MAP be replaced with Fastbridge Assessment. It will be for this year only.		
Vote		Yea 5	Nay 0 Abstain 0
Decision	Motion passed unanimously.		

AUTHORIZER INPUT

Subject	VOA Authorizer - none		
Discussion			

PUBLIC COMMENTS

Subject	None
Discussion	

CLOSED MEETING

Subject	Closed Meeting began at 7:16 and reopened at 8:15 .						
Motion	Motion is to offer Jonas employment for 2018-19 school year.						
Made by	Helen Fisk		Seconded		Midi Hansen		
Discussion	The meeting was closed pursuant to Minnesota Statute 13D.05, subdivision, The Board is pleased with his job performance and will negotiate a contract for the following year.						
Vote		Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

ADJOURNMENT

Motion	Motion to adjourn the school board meeting at 8:18 pm.						
Made by	Midi Hansen		Seconded		Mike McFadden		
Discussion							
Vote		Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously.						